

Protecting Library & Archives Collections: Disaster Preparedness, Response & Recovery

Western States and Territories Preservation Assistance Service (WESTPAS), in cooperation with the Montana Historical Society, is offering a series of disaster preparedness and response workshops for cultural property in Montana.

BILLINGS, MT: Montana State University Billings Library, 1500 University Dr. Billings, MT – conference room

- Part 1: Monday July 14, 2008 – Billings (8:30 a.m. until 5:00 p.m.)
- Part 2: Monday August 18, 2008 - Billings (8:30 a.m. until 5:00 p.m.)

MISSOULA, MT: University of Montana, Mansfield Library, 32 Campus Dr., Missoula MT—Buckhous Rm, MLIB 284

- Part 1: Wednesday July 16, 2008 (8:30 a.m. until 5:00 p.m.)
- Part 2: Wednesday August 20, 2008 (8:30 a.m. until 5:00 p.m.)

HELENA, MT: Montana Historical Society, 225 N. Roberts St. Helena, MT- Boo Auditorium,

- Part 1: Friday July 18, 2008 (8:30 a.m. until 5:00 pm)
- Part 2: Friday August 22, 2008 (8:30 a.m. until 5:00 pm)

Each of these three workshops is identical so participants are encouraged to choose the location most convenient to them. This training is supported by a grant from the *National Endowment for the Humanities* and is part of a coordinated regional approach to raise awareness about disaster planning for collecting institutions throughout the Western United States.

Workshop Instructor

Randy Silverman, Preservation Librarian, University of Utah Marriott Library.

Outcomes

The "Protecting Library & Archives Collections" workshops are presented in a 2-part sequence to produce the following outcomes for institutional disaster preparedness activities:

- Complete a disaster plan by the end of Part 2.
- Learn how to train staff to implement your plan effectively.
- Set pre- and post-disaster action priorities for your collections.
- Learn how to use practical decision-making skills during an emergency.
- Experience salvage procedures for books, documents, and non-print media.

Course of Study

The workshop's two parts are scheduled several weeks apart. Participants will prepare short assignments prior to the first session. Between sessions, they will undertake additional assignments resulting in a completed disaster plan at the end of Part 2. Upon completion, the institution will be invited to join an informal network of WESTPAS trained personnel to provide mutual aid in the event of emergencies involving collections within the region.

Who Should Attend?

Administrators and staff responsible for emergency preparedness, response or decision-making in all

types of libraries, archives, museums, historical societies, and city and county record offices. By registering for the workshop, institutions commit to supporting their attendee(s) in completing a disaster plan that focuses on collections. The institution is encouraged to send two attendees so they are able to work together on the disaster preparedness activities.

Cost

No charge to the institution. Funding has been provided by the *National Endowment for the Humanities*. Additional sponsors include Montana Historical Society, University of Montana, Mansfield Library, and Montana State University Billings Library.

Registration

Pre-registration is required. Register online at: <http://westpas.org/courses.html>. Click on WESTPAS schedule of workshops and the specific workshop. For registration assistance contact: Kathy Krause krause@plsinfo.org

For all other questions contact: Molly Kruckenberg, MT Historical Society mkruckenberg@mt.gov (406-444-4787).